

## INSTRUCTIONS FOR FULL PAPER ELABORATION

It is allowed as a participant to present 2 papers as single or first author and other 2 papers as coauthor.

The papers will be elaborated in English, having 4 or 6 pages length in Template Form in 2 columns (including tables, figures, bibliography).

You may use Word 6,7, WXP 2003 .

**Paper setup** : A4 ( 210 x 297), Margins Top 2 cm , Bottom 2 cm, Right 2 cm, Left 2 cm and Footer 1.5 cm.

**-Paper Title** – in Capitals, TNR 14, bold, aligned left;

**-Authors' name and first name** – in Capitals, TNR 12, bold , aligned left, at 1 row distance from the paper title ; If there are more authors than one and belonging to various institutions , they have to be marked by 1, 2, 3 etc for identifying the institutions they belong to. Please, don't mention the authors' academic title, scientific position etc.

- **Name of Institution** will be edited with TNR 12 at one space row below the authors' name. The institutions will be marked by 1, 2,3 etc, as mentioned before for each author. The institution name will be typed in small letters, aligned left , followed by address : number , street, zip code , locality, country, phone number, fax, email address belonging to the first author.

**-Corresponding author** Please, mention **Corresponding author**, in TNR 12, small letters, bold, italic, aligned left and then two points, followed by the email address of the contact person.

**-Abstract** will be typed at one row distance from Corresponding author , in TNR 10, as follows: **Abstract**, in bolded italic, aligned left; please, leave one row below . The text has to be typed in italic characters, aligned left, maximum 15 rows, justify .

The abstract has briefly to present the content of the paper: purpose, material and methods, obtained results and main conclusions .

**-Keywords** – at one row distance from the abstract, in TNR 10, as follows : first, **Keywords:** bolded italic, two points and then maximum 5 representative words in italic, aligned left.

**-Subchapters : INTRODUCTION, MATERIAL AND METHOD, RESULTS AND DISCUSSIONS, CONCLUSIONS, ACKNOWLEDGEMENTS AND REFERENCES** will be edited with TNR 12 , bold, aligned left, at one space row down from the text;  
**-The text – in** TNR 12, no TABs, justify.

## **INTRODUCTION**

Introduction must synthetically present the importance of the research work and their opportunity in the scientific world. The authors must refer to the main information and results flow existing in the field , citing the authors' name as their appear in References.

The text must be written at one row distance from INTRODUCTION with TNR 12, No TABs , the row starts right from the left margin ( align left ), justify.

## **MATERIAL AND METHOD**

The authors have to refer to: biological or other type of materials used within the experiments , organization of the experimental plots etc, utilized data base, research period and its location, area or region, biological, mathematical , statistical or other methods used , standard procedures etc . All these aspects have to be synthetically and clearly described. The text will be edited at one row distance from MATERIAL AND METHOD with TNR 12, No TABs , the row has to start right from the left margin (align left ), justify.

## **RESULTS AND DISCUSSIONS**

In this paragraph , the authors have to present the main obtained results in a logical manner and to interpret them correctly . The significant results have to be scientifically commented based on comparisons with the results obtained by other authors. The text must be edited at one row distance from RESULTS AND DISCUSSIONS with TNR 12 , No TABs, the row must start right from the left margin ( align left ), justify.

**Tables and graphics, figures, photos** have to be included within the text. and edited as follows :

**- For Tables :**

Table 1. followed by table title, TNR 10, aligned left. The text and figures must be written with TNR 8 or a smaller font size , depending on situation , so that the figures to remain all aligned in one row . Each table must have a number and title .

**- For Figures :**

Below the figure, you must write : Fig. 1., followed by its title, using TNR 10, aligned left.

Each figure must have a number and title.

**- For Photos :** Under each photo you must write : Photo 1, followed by its title with TNR 10 , aligned left. Each photo must have a number and title.

## **CONCLUSIONS**

This paragraph has to briefly present the main ideas and results of the research . They must be edited at one row distance from CONCLUSIONS, numbered 1., 2., 3., etc, alined left, followed by the content of the conclusion, in TNR 12 .

## **ACKNOWLEDGEMENTS**

This paragraph is optional and refers to thanks to the authorities which have supported or provided the data collection and processing , organization of experiments , financial support etc. The text has to be edited at one row distance from ACKNOWLEDGEMENTS, with TNR 12, No TABs , so that the row to start right from the left margin , aligned left, justify. It it is not necessary, this paragraph could be omitted.

## **REFERENCES**

REFERENCES must be edited with TNR 12 , bolded, aligned align left, at one row distance from the last row of conclusions or aknowledgements.

Below, at one row distance from REFERENCES , each reference must have a number and the authors'names must be written in the alphabetical order.

You must use TNR 10, as follows : [1]Name and surname of authors, year, article or book title, review, volume, issue , page number, publishing house , locality .

## **MODEL :**

### **For Book :**

[1] Hagger A.G., 1977, Inflation Theory and Policy , Testable Prediction, The Mac Millan Press Ltd , London, p.55-60.

### **For article in a Book:**

[2] Kubkin S., 1991 , Measurement of radiant energy, in: Sestak Z., Catsky J., Jarvis P.G. (Eds.), Plant Photosynthetic Production. Manual of Methods, Junk, The Hague, p. 702–765.

### **For article in a Journal:**

[3]Kudrna, K., Sindelariva Marie, 2010, Limits of the Earth Biosphere, J.Cent.Eur.Agric., 2010,11(3):285-296

## **NOTE:**

- The papers which do not include References will be not published.
- The papers whose authors do not cite the references in the text will be not published.
- In the text, please, use numerals in square brackets to cite references. For example : [1], [2]....[n].

## **INTRODUCING OF THE PAPER IN THE TEMPLATE FORM**

After finishing your paper, you have to fill the Template Form corresponding to the Session you apply for .

See the Template Form attached to the present invitation and download the corresponding one:

- ***Simpo 2011 Session 1 Template*** - for participants submitting scientific papers for Session 1 ;
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Please, look at the left corner on the top of the page and check if you have chosen the right Template Form :

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You may use as a guide the Model of full paper already completed in the Template Form.

**IMPORTANT**

The whole responsibility for the accuracy of the calculations, experimental data and scientific interpretations , as well as for the accuracy of the English text belongs entirely to the author(s).

Submission of the paper implies that it is **not** under consideration for publication elsewhere.

As your paper must be peer reviewed , you are kindly asked to respect the instructions given above .

**The papers which do not comply with the Instructions and will be sent later than the deadline are in danger not to be published .**

Participants' Registration will be confirmed only after receiving all the requested documents and the proof of fee payment too.

The **Full Papers** must be submitted by e-mail.

The file has to be named according the the first authors' name , followed by « doc » extension .

For example : Smith Adam Simpo 2010 Template Session 1.doc

**The full papers have to be submitted together with the scanned proof of fee payment bill till March 20th, 2011**

on the email address :

agatha\_popescu@yahoo.com